

Needham Youth Services supports youth in identifying employment opportunities. We do not screen businesses nor youth seeking employment. Youth who wish to utilize the below listing shall indemnify and hold the Town of Needham harmless and release the town from any and all liability, claims, suits, losses, causes of action, or damage arising or occurring out of being hired for a position.

# Needham Youth Services

## Job Posting 10/13/15

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### **Job Posting: Walgreens**

**Date:** 10/4/2015

**Job Title:** Customer Service Associate

**Hourly Pay:** \$9.00

**Age Requirements:** 16

**Job Hours:** Varies, store is open 7am - 10pm. Typical shifts are 7-4 ish or 3-10 ish

**Company Name:** Walgreens

**Company Address:** 1478 Highland Ave

**Company Website:** [www.walgreens.com](http://www.walgreens.com)

**Contact Person:** Andrea Baxter or any other manager on duty

**Number:** 781-444-5714

**Email:** [mgr.01852@store.walgreens.com](mailto:mgr.01852@store.walgreens.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):** Customer Service!!!! Warehouse Management, Store Upkeep, duties vary daily.

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## **Job Posting: North Hill Communities**

**Date:** 9/29/2015

**Job Title:** Dinner Server

**Hourly Pay:** \$12.00

**Age Requirements:** 16+

**Job Hours:** 3:30p-8:30p

**Company Name:** North Hill Communities

**Company Address:** 865 Central Avenue

**Company Website:** [www.northhill.org/careers](http://www.northhill.org/careers)

**Contact Person:** Richard Hilaire, Director of Dining Services

**Number:** 617-206-7211

**Email:** [rhilaire@northhill.org](mailto:rhilaire@northhill.org)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Independent living, 2 restaurants. Fine Dining service and casual service. Greeting residents and taking dinner orders. Placing orders for kitchen to prepare, Delivering prepared meals to table, and clearing. Pleasant personality and outgoing preferable. We will train on the job. No experience is necessary but you apply on line, please list 3 years' experience with the school name as employment history or the online system will reject for no experience.



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## **Job Posting: Jewish Community Center**

**Date:** 09/29/15

**Company Name:** Jewish Community Center

**Job Title:** Lifeguards and Swim Instructor

**Hourly Pay:** Lifeguards \$9 and up, Swim Instructor \$12 and up

**Job Hours:** after school and weekends

**Age Requirements:** 15+

**Company Address:** 333 Nahanton Street Newton 02459

**Company Website:** [www.bostonjcc.org](http://www.bostonjcc.org)

**Contact Person:** Korinn Lubarsky, Aquatics Director

**Number:** 617-558-6468

**Email:** [klubarsky@jccgb.org](mailto:klubarsky@jccgb.org)

### **Brief Description of the job duties and qualifications needed (1-2 sentences):**

**Lifeguards:**

Lifeguards are responsible to enforce safety rules and provide appropriate supervision for the pool area, and ensure a safe environment in and around the pool area. Lifeguard candidates **MUST HAVE CURRENT** certifications in American Red Cross Lifeguard Training, American Red Cross CPR for the Professional Rescuer, First Aid, and AED.

**Swim Instructors:**

Swim Instructors teach swim classes for children and adults using the SwimRight® Method which is a part of the Lenny Krayzelburg Swim Academy at the JCC. Swim Instructors should have experience teaching swim lessons and enjoy working with children. Swim Instructors are mostly needed for afterschool and weekend hours.

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## **Job Posting: Orange Leaf Frozen Yogurt**

**Date:** 9/24/15

**Job Title:** Crew

**Hourly Pay:** \$9

**Age Requirements:** at least 16 years old

**Job Hours: Flexible hours/shifts but must be available between the hours of 3pm-10pm**  
on weekdays and 12pm-11pm on weekends; weekday shifts are 3-7pm and 7-10pm

**Company Name:** Orange Leaf Frozen Yogurt

**Company Address:** 1185 Highland Avenue, Needham

**Company Website:** [www.orangeleafyogurt.com](http://www.orangeleafyogurt.com)

**Contact Person:** Stacey Krug

**Number:** (617)823-2022

**Email:** [Stacey@OLNeedham.com](mailto:Stacey@OLNeedham.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Customer Service- greeting customers, providing product samples, cashier; light food prep, maintaining cleanliness of the store, closing procedures.

Orange Leaf is a fun, festive, happy place to visit and to work! We're seeking mature, responsible, hard-working candidates to join our awesome team!

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## **Job Posting: Heritage of Sherborn**

**Date:** 9/29/15

**Company Name:** Heritage of Sherborn

**Job Title:** Food Runner

**Hourly Pay:** 6.00 plus tips

**Job Hours:** varies

**Age Requirements:** 16

**Company Address:** 33 N. Main Street Sherborn, Ma

**Company Website:** [www.heritageofsherborn.com](http://www.heritageofsherborn.com)

**Contact Person:** Kirsten Lee

**Number:** 508-655-9521

**Email:** [Kirsten@heritageofsherborn.com](mailto:Kirsten@heritageofsherborn.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

A perfect job for students looking to make extra money, while learning the ins and outs of the restaurant business. Work in a high paced environment with a great group of people.

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## **Job Posting: Heritage of Sherborn**

**Date:** 9/29/15

**Company Name:** Heritage of Sherborn

**Job Title:** Host

**Hourly Pay:** 10.00 hour

**Job Hours:** varies

**Age Requirements:** 16

**Company Address:** 33 N. Main Street Sherborn, Ma

**Company Website:** [www.heritageofsherborn.com](http://www.heritageofsherborn.com)

**Contact Person:** Kirsten Lee

**Number:** 508-655-9521

**Email:** [Kirsten@heritageofsherborn.com](mailto:Kirsten@heritageofsherborn.com)

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## **Job Posting: Heritage of Sherborn**

**Date:** 9/29/15

**Company Name:** Heritage of Sherborn

**Job Title:** Busser

**Hourly Pay:** 6.00 plus tips

**Job Hours:** varies

**Age Requirements:** 16

**Company Address:** 33 N. Main Street Sherborn, Ma

**Company Website:** [www.heritageofsherborn.com](http://www.heritageofsherborn.com)

**Contact Person:** Kirsten Lee

**Number:** 508-655-9521

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## **Job Posting: Charles River Country Club**

**Date:** 9/19/2015

**Company Name:** Charles River Country Club

**Job Title:** Food Runners & Bussers

**Hourly Pay:** N/A

**Job Hours:** N/A

**Age Requirements:** Ages 16 and Up

**Company Address:** 483 Dedham Street, Newton Centre, MA 02459

**Company Website:** <http://www.charlesrivercc.org/>

**Contact Person:** Becky Hansen

Number: (617) 332-1320

**Email:** [bhansen@charlesrivercc.org](mailto:bhansen@charlesrivercc.org)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Employees at Charles River Country Club are energetic and service-oriented individuals. We offer comprehensive benefits, employee meals, uniforms, and limited golf playing privileges. Work schedule for these positions will involve night, weekend, and holiday coverage.

Bussers must be able to carry trays and assist with a la carte service to members and their guests. The ideal candidate will clear and clean tables as well as bring large trays of glasses and plates into the dish area to be broken down.

Food Runners must be able to carry trays to deliver food to the proper room and Server once a food order has been prepared by the kitchen. Food Runners are the last of the staff to see the meal before it reaches the member, so the ideal candidate should have basic food knowledge to know what each plate looks like. It's also important that the plates are handled carefully and brought out in a timely manner to ensure optimal food temperature.



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## **Job Posting: Needham Park and Recreation**

**Date:** 9-21-15

**Job Title:** Ice Skating Instructor

**Hourly Pay:** \$18/hr

**Age Requirements:** 16 years and older

**Job Hours:** Tuesdays and Thursdays, Oct 13-Nov 5, 3:15pm-5:15pm

**Company Name:** Needham Park and Recreation

**Company Address:** 500 Dedham Ave, Needham, MA 02492

**Company Website:** [www.needhamma.gov/parkandrecreation](http://www.needhamma.gov/parkandrecreation)

**Contact Person:** Robyn Fink

**Number:** 781-455-7550, option 3 at the recording

**Email:** [rfink@needhamma.gov](mailto:rfink@needhamma.gov)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Instructors needed to teach beginning and intermediate ice skating to kids ages 5 and up.

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## **Job Posting: Jewish Community Center**

**Date:** 9/18/2015

**Job Title:** Health Club Attendant

**Hourly Pay:** \$10/hr

**Age Requirements:** 17+

**Job Hours:** Evenings and Weekends

**Company Name:** Jewish Community Center (JCC)

**Company Address:** 333 Nananton St

**Company Website:** [www.bostonjcc.org](http://www.bostonjcc.org)

**Contact Person:** Audrey Edwards

**Number:** 617-558-6462

**Email:** [aedwards@jccgb.org](mailto:aedwards@jccgb.org)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

We are looking for part time health club attendants to provide excellent customer service to members in our private men's and women's locker room. Duties include: washing and folding towels, restocking vanities and keeping the lounge area tidy. Must be reliable. Transportation a must.

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## **Job Posting: KinderCare Learning Center**

**Date:** 9/14/15

**Job Title:** Teacher Assistant

**Hourly Pay:** 12.00

**Age Requirements:** 16years

**Job Hours:** 3:00/3:30-6:30

**Company Name:** KinderCare Learning Center

**Company Address:** 1000 Highland ave, Needham MA

**Company Website:** [www.KnowledgeUniverseCareers.com](http://www.KnowledgeUniverseCareers.com)

**Contact Person:** Stephanie Blakeman

**Number:** 781-449-0774

**Email:** [Sblakeman@klcorp.com](mailto:Sblakeman@klcorp.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Communicate effectively, both orally and in writing; assist the teacher in planning and implementing activities with children of all age levels. Assists the teacher in planning and maintaining a safe, clean, learning environment and in assuring the wellbeing and safety of the children in his/her care. Maintains a positive, calm attitude and a soft voice, and encourage this attitude and voice in others working in the classroom. Maintains a cooperative attitude of working together with the teacher, volunteers, parents, and program specialists in planning and implementing activities.



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## **Job Posting: LINX**

**Date:** 9/14/15

**Job Title:** After School Childcare Assistant

**Hourly Pay:** \$9-\$12/ hour depending on experience

**Age Requirements:** 15+

**Job Hours:** 3:00-6:00pm M-F

**Company Name:** LINX

**Company Address:** 141 Linden St. Wellesley, MA 02492

**Company Website:** [www.linx-usa.com/details/employment](http://www.linx-usa.com/details/employment)

**Contact Person:** Lauren Riley <http://www.linx-usa.com/details/employment>

**Number:** 781-235-3210

**Email:** [lriley@linx-usa.com](mailto:lriley@linx-usa.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

We are looking for people to play and entertain ages 3 to 13 in our clubroom. Ideal candidate has high energy, experience working with kids (babysitting, etc.) and wants to work with at a fun company. We are looking to fill M-F but we can work around your schedule if you can only do 1 or 2 days

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## **Job Posting: TJX Companies**

**Date:** 10/03/15

**Company Name:** TJX Companies

**Job Title:** Varied Positions

**Hourly Pay:** Minimum wage

**Job Hours:** Part-Time & Full-Time

**Age Requirements:**

**Company Address:** Varied Locations

**Company Website:** [www.tjxjobs.com](http://www.tjxjobs.com)

**Contact Person:**

**Number:** 1-866-831-0865

**Email:** [Workforce.Service@ey.com](mailto:Workforce.Service@ey.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Qualifications:

- Ability to work a flexible schedule, including nights and weekends
- Professional appearance
- Solid customer service skills and experience
- Excellent verbal and written skills
- Ability to make timely decisions under challenging circumstances
- Strong organizational skills, attention to detail
- Leadership, takes ownership, can direct others
- Self-motivated, works quickly and efficiently on multiple tasks
- Responsible, dependable and honest

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**Please note that the above represent the job was received by the Youth Services Office over the course of the past week. For additional employment opportunities, please also check postings from prior weeks as jobs listed there may still be open (i.e. not yet filled).**